Terms & Conditions

Kids' Club

Payment Invoices will be issued at the beginning of each term for the coming term. These invoices should be paid either termly, no later than the date shown on the invoices or weekly in advance. Payment should be made by ParentMail +Pay, registered childcare vouchers or Tax Free Childcare.

Withdrawal of child Two weeks' written notice is required to withdraw a child or cancel specific sessions. We reserve the right to charge fees in lieu of notice. Your child's place will continue on the same basis each term unless any changes are notified.

Absences Full fees are charged when a child is absent to retain the place. If you advise us of any planned absences at least two weeks in advance, then this will be charged as half fee.

Cancellation of a child's place If a child is absent from Kids' Club for more than two weeks without informing Kids' Club then that child's place will be cancelled and all outstanding fees will be payable.

Suspension of a child's place If payments are more than two weeks overdue then that child's place will be suspended until everything is paid up to date or a payment plan is put into place. Please ensure payments are kept up to date and made on time to ensure this measure does not have to be taken.

Punctuality Please ensure your child does not arrive early for the Club as they will not be admitted before 7.30 a.m. Breakfast will be served until 8.15 a.m. so if your child requires breakfast please arrive in plenty of time.

Please ensure that your child is collected punctually. A late payment charge of £5.00 per 15 minutes (or part of 15 minutes) will be incurred for late collection. Persistent lateness may result in Kids' Club terminating your child's place.

Extra Sessions You may occasionally need some extra sessions in addition to your child's normal attendance. Whilst every effort will be made to meet your requirements, the staffing ratios and pupil groups will dictate whether or not we can take your child. Please note pre-booked sessions cannot be swapped.

A minimum of 48 hours notice (excluding weekends, bank holidays or school holidays) must be given to book your child into Kids' Club. Additional sessions must be paid for at the time of booking and the booking will not be accepted without payment in advance. No refund will be given for non-attendance at these extra sessions.